

**City of Tillamook Planning Commission Minutes
November 3, 2011**

Commission Members Present:

Jan Stewart, Chairperson
Charlotte Phillips
Aaron Palter

Commission Members Absent:

Tamra Jacobs (excused)
Nick Hahn
Kate Skinner

Staff Present:

David Mattison, City Planner
Mary Tucker, City Staff

Guests Present:

Darryl Wagner

I. CALL TO ORDER:

Chairperson Stewart called the City of Tillamook Planning Commission meeting to order at 7:03 P.M.

II. ROLL CALL:

Chairperson Stewart called the roll of the Planning Commission members. **T. Jacobs** was excused. **N. Hahn** and **K. Skinner** were absent. All other commission members were present.

III. APPROVAL OF THE PLANNING COMMISSION HEARING MINUTES FROM OCTOBER 6, 2011:

The next item on the agenda was the minutes of the October 6, 2011 meeting. **Chairperson Stewart** asked if there were corrections or additions. There were none.

- **C. Phillips** made a motion to approve the minutes of October 6, 2011 as presented. **R. Jacobs** seconded the motion. **Chairperson Stewart** called for the vote. Aye votes were received by **J. Stewart, A. Palter, C. Phillips, and R. Jacobs**. The motion passed.

IV. PUBIC COMMENTS: None

V. PUBLIC HEARINGS: None

VI. ITEMS OF HIGH PUBLIC INTEREST:

1. Parks and Recreation Master Plan Development (Chapters 3 and 4):

Chairperson Stewart opened the discussion on Chapters 3 and 4 of the Parks and Recreation Master Plan. It was determined that Chapter 4 pertained more to reference therefore should become Appendix G. **C. Phillips** noted a typo in the second paragraph.

- **C. Phillips** made a motion to accept Chapter 3 as presented. **A. Palter** seconded the motion. **Chairperson Stewart** called for the vote. Aye votes were received by **J. Stewart, A. Palter, C. Phillips,** and **R. Jacobs.** The motion passed.
- **A. Palter** made a motion to move accept Chapter 4 but move it to the Appendix section of the plan. **C. Phillips** seconded the motion. **Chairperson Stewart** called for the vote. Aye votes were received by **J. Stewart, A. Palter, C. Phillips,** and **R. Jacobs.** The motion passed.

2. Amendments to City Comprehensive Plan (Part 3 Managing Urban Growth):

Chairperson Stewart opened the discussion on the amendments to the City Comprehensive Plan, Part 3, pertaining to Managing Urban Growth. There was no discussion on Section 9, Population. In Section 10 there was discussion about murals, which are currently prohibited in the core area. **A. Palter** noted his comments are incorporated in the document. **J. Stewart** and **C. Phillips** did not have concerns. **R. Jacobs** had questions about the Review Board and thought the Planning Commission could possibly be the Review Board. There was discussion. **Chairperson Stewart** asked **D. Mattison** to work with some of the wording in the document. **A. Palter** recommended page 15, number 2, be reworded to say the Planning Commission will be the Review Board and to delete the second sentence in that item.

- **Palter** made a motion to approve the change as stated, pertaining to the Planning Commission as the Review Board. **C. Phillips** seconded the motion. **Chairperson Stewart** called for the vote. Aye votes were received by **J. Stewart, A. Palter, C. Phillips,** and **R. Jacobs.** The motion passed.

There was commission discussion of page 25, Section III, on suitable land use. **D. Mattison** spoke about this section explaining the most suitable residential land for development. **Chairperson Stewart** asked that this discussion on suitable land be noted in the minutes for future reference. With no further discussion **Chairperson Stewart** asked for a motion to accept Section 10.

- **A. Palter** made a motion to accept Section 10 as presented and discussed. **C. Phillips** seconded the motion. **Chairperson Stewart** called for the vote. Aye votes were received by **J. Stewart, A. Palter, C. Phillips,** and **R. Jacobs.** The motion passed.

The next chapter discussed was Chapter 11, Economy. For Page 33, **D. Mattison** noted that certain business had been added and he explained. There was discussion about the approximate population figure of 23,000 and that clarification could be added for informational purposes. There was discussion about the section on Business Supplies on page 38 and determined to retitle the subsection as “Sources of Supply” and to remove the first two lines of the paragraph. After discussion it was decided to remove the “Plus” and “Minus” wording on pages 38 and 39. For page 40, **A. Palter** will get the updated figure for buildable land. **D. Mattison** will paraphrase the section on page 45 as discussed.

- **C. Phillips** made a motion to accept Section 11 with the changes as discussed. **A. Palter** seconded the motion. **Chairperson Stewart** called for the vote. Aye

votes were received by **J. Stewart, A. Palter, C. Phillips, and R. Jacobs**. The motion passed.

Section 12 was next for discussion pertaining to Housing. There was discussion and clarification of special needs. It was discussed to add Senior Citizens into the special needs classification. **D. Mattison** will clarify the paragraph on page 66 pertaining to the “Citadel” property area and change the other wording as discussed.

- **A. Palter** made a motion to accept Section 12 in its entirety with the addition of the 2101 Census information. **R. Jacobs** seconded the motion. **Chairperson Stewart** called for the vote. Aye votes were received by **J. Stewart, A. Palter, C. Phillips, and R. Jacobs**. The motion passed.

VII. ITEMS OF COMMISSION CONCERN:

A. Palter noted there were few in attendance of tonight’s meeting but the comments were good as was the participation. **C. Philips** also noted her disappointment in the commissioner’s turnout for such an important document discussion. **Chairperson Stewart** remarked that people come when they are mad so the commission must be doing okay.

R. Jacobs mentioned he does not approve of electronic signs. There was discussion about the Town Center Plan.

D. Mattison spoke about his family leave coming soon and his scheduling. He handed out a schedule to the commission members.

VIII. FUTURE AGENDA ITEMS:

D. Mattison announced the ODOT Meeting at the Tillamook Library on December 1, 2011 from 6:30 pm to 8:30 pm. He also mentioned December 1 is the same date as the regular Planning Commission Meeting but that so far he did not anticipate any Planning Commission meetings in December.

IX. ANNOUNCEMENTS:

- 1) **D. Mattison** noted the archived Planning Commission Training sessions are online.
- 2) **D. Mattison** noted the Development of State Land Use Training presentation is also online.
- 3) **Chairperson Stewart** thanked **Darryl Wagner** for being a guest at the meeting and noted it was very nice to have him in attendance.

X: ADJOURNMENT: Chairperson Stewart adjourned the meeting at 8:22 p.m.

Prepared by:
Debbi Reeves,
Executive Assistant

Approval Acknowledged by:

Jan Stewart, City Planning Commission Chairperson